



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council
FROM: Mark Howe, City Manager
RE: Council Agenda for Monday, March 4, 2013

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. February 19, 2013 – Regular Meeting
 - b. February 19, 2013 – Closed Session Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

- a. Pending Council Projects Report

The report is attached for your review.

- b. Final Review and consideration of adoption of Code of Ordinances; Chapter 2 – Administration

A resolution adopting changes to Chapter 2 of the Code of Ordinances is being presented for your consideration. These revisions summarize our previous discussion and review of this section of the code of ordinances.

Recommended Motion: That the Lowell City Council adopt Ordinance No. 13 - ____.

- c. Second Review of Code of Ordinances; Chapter 19 - Streets, Sidewalks and Other Public Places

Chapter 19 of the Code of Ordinances is presented for your review a second time. Also attached are comments I have received which we will need to discuss during your meeting.

7. NEW BUSINESS

a. Street Sweep Contract Extension, Tri-Us Services

We went through a bid process last year for street sweeping with an option to renew for an additional year if we were satisfied with the service we received. We are recommending a one-year extension of the agreement with Tri-Us Services for street sweeping.

Recommended Motion: That the Lowell City Council authorize a one-year extension on the agreement with Tri-Us Services for street sweeping.

b. Resolution 03-13 Placing Amendment to Section 4.1(C) of Chapter 4 of the City Charter before the voters at the November 5, 2013 General Election

We have discussed placing an amendment to the Charter on the ballot that would clarify the starting date for newly elected councilmembers, setting it as first regular meeting of the council in January. Adoption of the attached resolution will start the process for obtaining state approvals and ultimately scheduling the issue for an upcoming election, more than likely the November election.

Recommended Motion: That the Lowell City Council adopt Resolution 03-13.

c. Resolution 04-13 Placing Amendment to Section 4.9(A) of Chapter 4 of the City Charter before the voters at the November 5, 2013 General Election

Similar to the prior issue, this resolution also cleans up language in the Charter stating that appointed councilmembers begin a new term of office at the first regular meeting in January if they are elected to serve at a subsequent election.

Recommended Motion: That the Lowell City Council adopt Resolution 04-13.

d. 2013 Strategic Plan

The 2013 Strategic Plan is presented for your review and adoption.

Recommended Motion: That the Lowell City Council adopt the City of Lowell Strategic Plan for 2013 as presented.

8. COUNCIL COMMENTS

Chris Schwab

Jim Hall

Planning Commission
Downtown Historic District Commission

Andrew Schrauben

Lowell Airport Board
Parks and Recreation Commission
Lowell Area Recreation Authority

Sharon Ellison Arbor Board
 LCTV Endowment Board
 Downtown Development Authority

Jim Hodges Lowell Light and Power
 Chamber of Commerce Board of Directors
 Look Memorial Fund

9. MANAGER'S REPORT

The report is attached for your review.

10. APPOINTMENT(S)

Airport Board Vacancy (Kevin Vezino resigned)	Term Expires 01/01/2016
--	----------------------------

Arbor Board Vacancy (Dana Chase moved out of City)	06/30/2014
---	------------

Parks and Recreation Vacancy (Chris Schwab resigned)	01/01/2014
---	------------

Downtown Historic District Commission Vacancy (Chris Fleszar resigned)	01/01/2016
---	------------

Lowell Area Fire and Emergency Services Authority - City Representative Vacancy (Jake Callier currently serving)	01/01/2016
---	------------

11. CLOSED SESSION

a. Union Negotiations

We will need to go into closed session as allowed under the Open Meetings Act (MCL 15.268 (c)) to discuss union negotiations.

12. ADJOURNMENT