

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, JULY 18, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jim Hodges, Jeff Phillips and Alan Teelander.

Absent: None.

Also Present: Interim City Manager Dave Pasquale, City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Rich LaBombard, Light & Power Manager Steve Donkersloot, City Attorney Dick Wendt and Police Chief Steve Bukala.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY TEELANDER and seconded by HODGES to approve the agenda as written.

YES: 5                      NO: None.                      ABSENT: 0.                      MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to approve the minutes of the July 5, 2016 meeting as written.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and

Councilmember Teelander.                      NO: None.                      ABSENT: None.                      MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the minutes of the July 12, 2016 special meeting as written.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember

Teelander and Mayor Altoft.                      NO: None.                      ABSENT: None.                      MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

<u>BILLS AND ACCOUNTS PAYABLE (07/18/2016)</u>	
General Fund	\$38,689.56
Major Street Fund	\$487.19
Local Street Fund	\$78,408.75
Downtown Development Fund	\$12,191.98
Designated Contributions Fund	\$5,225.00
Airport Fund	\$8,208.52
Wastewater Fund	\$72,156.57
Water Fund	\$18,055.49
Data Processing Fund	\$493.50
Equipment Fund	\$5,050.93

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to approve the accounts payable as presented.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Mayor Altoft and Councilmember DeVore. NO: None. ABSENT: None. MOTION CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Lynn Mason handed out a flyer and introduced herself as a candidate running for State Representative. She spoke a briefly about herself and the various committees she has been on and currently sit on.

Rick Raimer, owner of Purforms, Inc., spoke about his concerns regarding the odor coming from the bio-digester.

Greg Northrup apologized to the community for the odor issues and stated that they are working on processes to improve the situation.

6. **OLD BUSINESS.**

a. Strategic Goals Report.

Nothing new to report.

b. Pending Council Projects Report.

Nothing new to report.

c. Council Training and Information Schedule.

Nothing new to report.

d. Strategic Plan Overview.

Nothing new to report.

7. **NEW BUSINESS.**

a. Resolution 12-16 – Friends of The Fred Meijer River Valley Rail - Trails.

Robert Brown, Chairperson of the “Fred Meijer River Valley Rail – Trails” presented a progress report at the July 5<sup>th</sup> Council meeting. There has been an increased amount of curiosity over when the Lowell to Belding and Lowell to Saranac sections of the trail will be completed.

IT WAS MOVED BY HODGES and seconded by DEVORE to approve Resolution 12-16.

YES: Councilmember Phillips, Councilmember Teelander, Mayor Altoft, Councilmember DeVore and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

b. Resolution 13-16 Stoney Lakeside Park Renovation.

Councilmember DeVore stated that Bob Rogers, representing Impact Church has wanted to renovate the playground equipment at Stoney Lakeside Park. He is in the midst of acquiring funding for this project. He has stated that a City Council resolution would be proposed for consideration at this meeting. A resolution will be provided no later than at this meeting.

IT WAS MOVED BY DEVORE and seconded by HODGES to table Resolution 13-16 until the next Council meeting.

YES: 5 NO: None. ABSENT: None. MOTION CARRIED.

c. Water Treatment Plant – Proposal/Contract Agreement with Dixon Engineering.

In November 2015, the City contracted with Dixon Engineering and Inspection Services to inspect the City’s 500,000 gallon reservoir at the water treatment plant. A key finding from the inspection cited the reservoir’s wet interior was in need of epoxy coating to cure minor corrosion, interior coating spot failures and pinholes. The wet interior was last coated in 1994. The Proposal/Contract Agreement selects Dixon Engineering to develop a set of technical specifications and contract documents that will provide the necessary required information to solicit bids from qualified contractors. The cost to prepare the specifications and bid documents is a lump sum fee of \$3,000.

IT WAS MOVED BY TEELANDER and seconded by DEVORE to approve the proposal/contract agreement with Dixon Engineering in the amount of \$3,000.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

8. **MONTHLY REPORTS.**

No updates were given at this time.

9. **BOARD/COMMISSIONS REPORTS.**

Councilmember Hodges stated that the Arbor Board had their meeting postponed and his other boards did not meet either.

Councilmember Phillips stated that the Historic District had a lot of permit applications. The next meeting will be on July 26 at 6:00 p.m.

Councilmember Teelander stated that the Lowell Light and Power Board met on July 13. About 25 local residents attended and TV 13 was there as well. The DDA met last Thursday. Lights for the South Monroe parking lot are being researched to match the current lights. August 4 is the next meeting date.

Councilmember DeVore will be meeting with the Parks and Recreation Board tomorrow at Creekside Kingdom. He hopes to have an update at the next meeting on the Stoney Lakeside Park renovation as well as information on the tree being planted in memory of Jim Hall. He mentioned that they are also working on a parks brochure.

Mayor Altoft said that he missed the Airport Board meeting because he attended the Light & Power Board meeting. He did mention though that Impact Church has about 40 volunteers who are going to help with some painting and renovation work at the airport.

10. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

Nothing reported at this time.

11. **MANAGER'S REPORT.**

1. Gave a State of the City report to the Lowell Rotary Club at its July 6 meeting.
2. The City Manager Selection process went well this past week. City staff and Liz Baker, Executive Director of the Lowell Area Chamber of Commerce and City Clerk Susan Ullery in particular are to be congratulated for their work.

12. **COUNCIL COMMENTS.**

Councilmember Hodges stated that he thought the entire process for the city manager position went well and thanked Kathie from the MML for her efforts. He also thanked all of the residents who came to the mixer to meet the candidates. He thanked Liz Baker and her staff and volunteers for their hard work during the Riverwalk. He also mentioned that the Chamber building was in the process of being painted through funds made available by the DDA and the painters were all volunteers from Impact Church.

Councilmember Phillips thanked everyone who came to meet the candidates for city manager. He also mentioned that he brought his daughter to City Hall today who is a senior and that she will be volunteering for the community and thinks that it would be great if other students did the same.

Councilmember Teelander was pleased with the turnout and the candidates for the city manager event.

Councilmember DeVore was impressed with the turnout at the Meet the Candidates event last week. He believes they have made a very good choice.

Mayor Altoft said that he thought the process for finding a new city manager went really well and that he received a lot of good input from both the staff and the community.

13. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 7:36 p.m.

DATE:

APPROVED:

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Jeff Altoft, Mayor

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Susan Ullery, City Clerk