

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 15, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Councilmembers Jim Hodges, Jeff Phillips, Alan Teelander and Mayor Altoft.

Absent: Councilmember DeVore.

Also Present: Interim City Manager Dave Pasquale, City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Rich LaBombard, Light & Power Manager Steve Donkersloot, City Attorney Dick Wendt and Police Chief Steve Bukala.

2. **EXCUSE OF ABSENCE(S).**

IT WAS MOVED BY HODGES and seconded by TEELANDER to excuse the absence of Councilmember DeVore.

YES: 4 NO: 0. ABSENT: 1. MOTION CARRIED.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to approve the agenda as written.

YES: 4 NO: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY HODGES and seconded by PHILLIPS to approve the minutes of the August 1, 2016 meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

<u>BILLS AND ACCOUNTS PAYABLE (08/15/2016)</u>	
General Fund	\$138,543.53
Major Street Fund	\$617.29
Local Street Fund	\$1,723.47
Downtown Development Fund	\$3,151.57
Airport Fund	\$1,904.85
Wastewater Fund	\$57,400.10
Water Fund	\$17,187.80
Data Processing Fund	\$2,768.15
Equipment Fund	\$5,295.18
Current Tax Collected	\$96,815.79

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the accounts payable as presented.

YES: Mayor Altoft, Councilmember Hodges, Councilmember Phillips and Councilmember

Teelander. NO: None. ABSENT: Councilmember DeVore. MOTION CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Jim Salzwedel of 505 N. Jefferson thanked Interim City Manager Pasquale for his services during the last seven months.

Angie Dryer of Senior Neighbors/Retired Senior Volunteer Program (RSVP). Marv Rosenberg has recently retired from RSVP after serving almost 20 years with the police force and resident Don Schneider has filled this position. This program supports the local community in many different areas including the young and the aging.

Lowell Energy AD Representative Greg Northrup provided an update on the odor problem at the bio digester.

Perry Beachum of 924 Riverside encouraged the Council on behalf of LARA to adopt or amend an ordinance regarding snow removal along trails and sidewalks.

Chad Rosenzweig of 504 Amity and Joe Runstrum 1001 Heffron voiced their concerns with the odor coming from the bio digester.

6. **OLD BUSINESS.**

a. Strategic Goals Report.

Nothing new to report.

b. Pending Council Projects Report.

Nothing new to report.

c. Council Training and Information Schedule.

Nothing new to report.

d. Strategic Plan Overview.

Nothing new to report.

7. **NEW BUSINESS.**

a. Resolution 13-16 – Stoney Lakeside Park Renovation – tabled from previous meeting.

City Clerk Susan Ullery stated Councilmember DeVore has requested this item be removed from the agenda in hopes of adding it on again at a later date.

- b. Resolution 15-16 to provide for the designation of September 16, 2016 as “Prisoner of War/Missing in Action Recognition Day”.

The Michael J. Bost Chapter 18 of the Vietnam Veterans of America will observe Prisoner of War/Missing in Action Recognition Day on Friday, September 16, 2016. A brief ceremony will be held at 2:00 p.m. in the chapel of the Michigan Home for Veterans in Grand Rapids.

Councilmember Hodges read the resolution proclaiming Prisoner of War/Missing in Action Day into record.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to adopt Resolution 15-16 proclaiming Friday, September 16, 2016 as Prisoner of War/Missing in Action Recognition Day.

YES: Councilmember Hodges, Phillips, Teelander and Mayor Altoft.

NO: None. ABSENT: Councilmember DeVore MOTION CARRIED.

- c. Resolution 16-16 Proclaiming, Friday, September 11, 2015 as Pink Arrow Pride Day – Arrow Force IX.

For the ninth straight year, the Lowell High School sports teams have initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Friday, September 16th, 2016. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda’s Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Mayor Altoft read the resolution into record.

IT WAS MOVED BY HODGES and seconded by PHILLIPS to adopt Resolution 16-16 proclaiming Friday, September 16, 2016 as Pink Arrow Pride Day – Arrow Force IX in the City of Lowell.

YES: Councilmember Hodges, Phillips, Teelander and Mayor Altoft.

NO: None. ABSENT: Councilmember DeVore MOTION CARRIED.

- d. Larkin’s Restaurant – Chili Cook-Off Special Event Permit.

Larkin’s Restaurant is requesting the use of city property for a special event on October 8, 2016 for the 15th Annual Chili Cook Off. We have reviewed the permit and are recommending approval.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the Special Event Permit for Larkin’s Restaurant to close Broadway Street from south of the Post Office to Main Street on October 8, 2016, from 7 a.m. to 7 p.m.

YES: Councilmembers Phillips and Teelander, Mayor Altoft and Councilmember Hodges

NO: None. ABSENT: Councilmember DeVore. MOTION CARRIED.

e. DDA Funding Issue Regarding LARA Trail.

Lowell Area Recreational Authority (LARA) has approached the Downtown Development to allocate \$35,000 for a trail on the east side of Alden Nash north of West Main Street. Issues regarding the safety of the trail as well as appropriateness were raised by the adjacent property owner. Mayor Altoft also suggested the City contribute \$10,000 toward the project.

IT WAS MOVED BY HODGES and seconded by TEELANDER that the City Council contributes \$10,000 to the project and encourages the DDA to do so as well.

YES: Councilmembers Teelander, Mayor Altoft, and Councilmember Phillips and Teelander.

NO: None. ABSENT: Councilmember DeVore. MOTION CARRIED.

f. Designation of Voting Delegate for the Michigan Municipal League Convention.

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 14 – 16, 2016. The League’s “Annual Meeting” is scheduled for 1:30 pm on Wednesday, September 14 in the Terrace Room at the Grand Hotel. The meeting will be held for the following purposes: (1) Election of Trustees; (2) Policy; (3) Other Business. Pursuant to the provisions of the League Bylaws, the Lowell City Council is requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate on other official to serve as alternate.

IT WAS MOVED BY HODGES and seconded by TEELANDER that the Lowell City Council designate Mayor Altoft as the official representative and Mayor Pro Tem DeVore as the alternate to attend the Annual Meeting on September 14th.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

g. Resolution 17-16 - Capital Improvement Bonds – Water/Sewer

The Council is requested to consider a resolution expressing intent to issue bonds to finance various sewer and water projects not to exceed \$3,500,000.

Brian Vilmont of Prein & Newhoff, spoke in regards to the following projects (1) a main lift station replacement and trunk sewer; (2) Valley Vista Lift Station Replacement; (3) New sanitary sewer and water main on Broadway from Main Street to South Water Street; (4) New water main in Broadway, South Water Street to Bowes Road and also in Bowes Road from Broadway to west of Hudson.

City Attorney Richard Wendt spoke on behalf of the bonds and the resolution.

IT WAS MOVED BY HODGES and seconded by PHILLIPS to adopt Resolution 17-16 expressing intent to issue bonds to finance various sewer and water projects not exceeding \$3,500,000.

YES: Councilmembers Hodges, Phillips, Teelander and Mayor Altoft. NO: 0.

ABSENT: Councilmember DeVore. MOTION CARRIED.

8. **MONTHLY REPORTS.**

No updates were given at this time.

9. **BOARD/COMMISSIONS REPORTS.**

Councilmember Hodges had nothing to report.

Councilmember Teelander stated LARA may come before the DDA again to ask for funds for a trail. With the help of Andy Moore from Williams and Works, the Planning Commission is reviewing parts of the Zoning Ordinance.

Councilmember Phillips stated that the next Historic District Commission meeting will be on August 23 at 6:00 p.m.

Mayor Altoft commented on the water rates and why they are so high. This is a small community and cost just as much to produce water for 4000 or 6000 people.

10. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

Nothing reported at this time.

11. **MANAGER'S REPORT.**

1. With Michael Burns starting as City Manager on Tuesday, September 6, his last day as Interim City Manager will be Friday, September 2. He is available for any City needs over the Labor Day weekend. This was his last City Council meeting. He hoped that his presence has helped the City heal. He truly wanted to take this time spent as Interim City Manager since February 1 as a privilege for accepting the position and told him that he thinks he'll really enjoy living and working in the City of Lowell. Special thanks to Kathie Grinzinger of the Michigan Municipal League who coordinated the City Manager Search process and Impact Church for the community effort providing assistance at the Chamber of Commerce building and the Lowell City Airport.

12. **COUNCIL COMMENTS.**

Councilmember Hodges thanked Pasquale for his services. He noted cake and refreshments will be served in honor of his services.

Councilmember Phillips thanked Pasquale as well and commented on what a great person he is.

Councilmember Teelander thanked Pasquale and noted how grateful he is.

Mayor Altoft thanked Pasquale as well, noting how much he has helped the community.

13. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by ALTOFT to adjourn at 8:08 p.m.

DATE:

Jeff Altoft, Mayor

APPROVED:

Susan Ullery, City Clerk