



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council  
FROM: Michael Burns, City Manager  
RE: Council Agenda for Monday, October 1, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the September 17, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$303,542.71

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. None

5. NEW BUSINESS

- a. KDL Annual Report.

Representatives from the Kent District Library will provide information and a presentation.

- b. Wayfinding Sign Bids. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended motion: That the Lowell City Council accept the low bid from Universal Sign Systems in the amount of \$19,770.00 to fabricate and install twelve aluminum wayfinding signs per Williams and Works' proposal dated September 5, 2018.

- c. Resolution 28-18 – Friends of the Library – Memorandum of Understanding. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council adopt Resolution 28-18 and execute the memorandum of understanding granting the Friend of the Englehardt Library permission to proceed with improvements to the grounds at 200 N. Monroe Street.

- d. Proposal 1. Memo is provided by City Manager Mike Burns.

Recommended Motion: There will be no recommended action on this item.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT