

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, JULY 16, 2018, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, Marty Chambers and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery, DPW Director Rich LaBombard, L&P General Manager Steve Donkersloot and Police Chief Steve Bukala.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the regular minutes and the closed minutes of the July 2, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$111,792.61.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor Devore, and Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum who resides at 924 Riverside Drive thanked the Council for their vote of confidence in him doing the floor covering at City Hall. He also thanked Assistant City Manager Rich LaBombard for making a call to the County regarding the construction cones on Hudson. Beachum also reminded everyone that the Pink Arrow Events are coming soon.

4. **OLD BUSINESS.**

There was none.

5. **NEW BUSINESS.**

a. **Establishment of Brownfield Redevelopment Authority.**

City Manager Mike Burns stated that a few months ago, he had approached City Council about the establishment of a Brownfield Redevelopment Authority for the entire City and for the Downtown Development Authority Board to serve as the Brownfield Redevelopment Authority Board. The City Council indicated support for doing this and the Downtown Development Authority voted to accept

the task. Burns explained the steps required to establish the Authority and that the first step is for Council to approve a resolution declaring the intent to establish a Brownfield Authority and to designate the boundaries of the Brownfield Redevelopment Zone as well as set a time and date for a public hearing.

IT WAS MOVED BY CHAMBERS and seconded by PHILLIPS to approve Resolution No. 24-18 declaring intent to establish a Brownfield Redevelopment Authority and to designate the boundaries of a Brownfield Redevelopment Zone and setting the time and date for a Public hearing for the establishment of said authority and the designating of the boundaries of said zone.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers, Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. MERS Actuarial.

City Manager Mike Burns stated the City recently received its 2017 Michigan Municipal Employee Retirement System (MERS) Actuarial report and gave a PowerPoint presentation explaining the report.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield stated LARA met on July 11, 2018 and Phase 1A (trails) from Gee Drive to M-21 is complete with good news; that by using a local contactor, the invoice came in under the bid somewhere between \$25,000-\$35,000 less. Love week with Impact Church had 606 volunteers with 1300 hours of work and the Baptist Church helped on the trails with 40 volunteers and 112 hours of work. There is no response yet from MDOT on Phase 2 (trails) on connecting both sides of the City so we believe that is good news, that they do not need additional information. The DNR Trust Fund is in process, we expect to hear from them in August or September and by October we need to have our easements and local funding in place and hopefully December will be final approval on that.

Councilmember Chambers stated the Planning Commission gave King Milling approval on their site plan for 115 S. Broadway.

Mayor Devore stated Fire Authority was cancelled for the month of July.

7. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- Riverwalk Festival was great, Liz Baker from the Chamber of Commerce did an excellent job managing the event.
- Next week, Eight West from WOOD TV 8 will be here all next week featuring Lowell business's and filming some featured stories.
- Thank you to Perry Beachum for the great work on the flooring upstairs at City Hall.
- The City will be making some technical upgrades in some of the conference rooms.

- Working on RFP's for the Bowes Road Property, the feasibility study for future use of the fairgrounds as well as seeking proposals for the City income tax.
- Rich LaBombard will be handling the City Managers portion at the next meeting on August 6<sup>th</sup> as Mike Burns will be on vacation.

8. **APPOINTMENTS.**

None.

9. **COUNCIL COMMENTS.**

Councilmember Canfield stated at the last cancelled Coffee with Council, a resident did show up so he met with Ron Stevens who resides at 612 N. Monroe, and Ron is concerned with the truck traffic that still sneaks through on Monroe and thinks if it was converted to a one-way street that might solve that problem. Canfield then stated the Riverwalk Festival was great and also wanted to applaud the new owners of the Key Vista trailer park for their huge improvement to the trailer park.

Councilmember Phillips hopes everyone has a great week.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go into a closed session at 7:56 p.m.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to come out of closed session at 8:16 p.m.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to ADJORN AT 8:16.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Susan Ullery, City Clerk